



**JP TAX PROS
BUSINESS LOG SHEET**

TYPE OF BUSINESS: _____

BUSINESS INCOME: _____

ADVERTISING _____

CONTRACT LABOR _____

COMMISSIONS AND FEES _____

PENSIONS AND PROFIT SHARING _____

WAGES: _____

OTHER EMPLOYEE BENEFITS _____

OFFICE EXPENSES: _____

REPAIRS AND MAINTENANCE: _____

SUPPLIES: _____

INSURANCE (OTHER THAN HEALTH) _____

TAXES AND LICENSES: _____

UTILITIES: _____

VEHICLE, MACHINERY, AND EQUIPMENT RENT: _____

OTHER RENT: _____

TRAVEL EXPENSES: _____

TOTAL MEALS & ENTERTAINMENT: _____

LEGAL FEES _____

OTHER INTEREST: _____

VEHICLE MILES OVERALL: _____

VEHICLE MILES BUSINESS: _____

COST OF VEHICLE: _____

DESCRIPTION OF VEHICLE: _____

SCHOOL: _____

UNIFORMS: _____

HOME SQ. FT.: _____

AREA OF BUSINESS HOME SQ. FT.: _____

UTILITIES:INDIRECT/DIRECT _____

CELL PHONE: _____

PLEASE KEEP IN MIND THAT ALL AMOUNTS GIVEN MUST HAVE THE INVOICES IN CASE OF AN IRS AUDIT.