



JP TAX PROS
TAX DEDUCTION WORKSHEET FOR
REALTORS

AUTO TRAVEL

CLIENT MEETINGS (MI) _____ PARKING FEES (\$) _____
CONTINUING EDUCATION (MI) _____ SHOWING PROPERTY (MI) _____
ESCROW & LOAN OFFICE TRIPS (MI) _____ TOLLS (\$) _____
OUT OF TOWN BUSINESS TRIPS (MI) _____ OTHER: _____

TRAVEL - OUT OF TOWN

AIRFARE _____ LODGING (DO NOT COMBINE WITH MEALS) _____
BRIDGE & HIGHWAY TOLLS _____ MEALS (DO NOT COMBINE WITH LODGING) _____
BUS, TRAIN, SUBWAY & TAXI _____ PARKING _____
CAR RENTAL _____ TELEPHONE CALLS (INCLUDING HOME) _____
LAUNDRY _____ OTHER: _____

PROFESSIONAL FEES & DUES

ASSOCIATION DUES _____ REALTY BOARD _____
CHAMBER OF COMMERCE _____ OTHER: _____
LICENSE _____

EQUIPMENT PURCHASES

ANSWERING MACHINE _____ COPY MACHINE _____
CALCULATOR _____ FAX MACHINE _____
CAMERA _____ RECORDER _____
COMPUTER EQUIPMENT _____ OTHER: _____

CONTINUING EDUCATION

CORRESPONDENCE COURSE FEES _____ SEMINAR FEES _____
MATERIALS, SUPPLIES & TEXTBOOKS _____ OTHER: _____

TELEPHONE EXPENSES

CELLULAR, TELEPHONE & RELATED SERVICE FEES _____ PAY PHONE _____
FAX TRANSMISSIONS _____ TOLL CALLS _____
PAGER & RELATED SERVICE FEES _____ OTHER: _____

SUPPLIES & EXPENSES

ACCOUNTING, BOOKKEEPING FEES _____ ADVERTISING, SIGNS, FLAGS & BANNERS _____
APPRAISAL FEES _____ ATTORNEY FEES _____
BANK CHARGES _____ BRIEFCASE _____
BUSINESS CARDS _____ BUSINESS MEALS (ENTER 100%) _____
CLERICAL SERVICE _____ COMPUTER SOFTWARE & SUPPLIES _____
COURIER SERVICE _____ ENTERTAINMENT (ENTER 100%) _____
EQUIPMENT REPAIR _____ FAX SUPPLIES _____
FILM & PROCESSING _____ FINDER FEES _____
GIFT & FLOWERS _____ GREETING CARDS _____
INSURANCE ERRORS, OMISSION, LIABILITY _____ MAP BOOKS _____
LEGAL & PROFESSIONAL SERVICES _____ MULTIPLE LISTING SERVICES _____
LOCK BOXES, KEYS & LOCKSMITH _____ OFFICE EXPENSE _____
OPEN HOUSE EXPENSES _____ PHOTOCOPY EXPENSES _____
POSTAGE _____ REFERRAL FEES _____
RENT _____ REPAIRS TO SELL LISTED PROPERTY _____
SHIPPING _____ STATIONERY _____
OTHER: _____

I hereby verify that the information provided on this worksheet is accurate and complete. I understand it is my sole responsibility and my continuing obligation to include any and all information concerning deductions and other information necessary for the preparation of my personal income tax return. I have not overstated these deductions and acknowledge that false information on a tax return could constitute a federal crime.

Signature _____

Date _____

This worksheet provides a way for you to organize your credit and deduction information only. Whether or not an item on this worksheet is not necessarily an indicator of whether or not an item is taxable or deductible. Tax regulations change often and specific circumstances may determine whether any item is relevant to your situation. This worksheet cannot substitute for tax knowledge or professional tax advice. Please Contact **JP Tax Pros (915) 346-3780 or (915) 849-0617** with any specific questions

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